MFG: PRO DRAG, LLC
RIDE: GO KARTS
NON-KIDDIE

Pro/Drag, LLC.

STANDARD PRACTICE AND OPERATION PROCEDURES FOR GO-KARTS

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TABLE OF CONTENTS

PRO/DRAG GO-KART DESIGN & MANUFACTURING 1

PRO/DRAG GO-KART TRACK DESIGN & CONSTRUCTION 2

PRO/DRAG GO-KART TRACK OPERATIONS 4

RAIN PROCEDURE 6

GO-KART LIMITED WARRANTY 7

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PRO/DRAG GO-KART DESIGN & MANUFACTURING

1. All go-karts will have full floating spring steel, surounding the entire kart.
2. PRO/DRAG will provide a maintenance and repair manual for go-karts.
3. PRO/DRAG will provide recommendations for periodic structural analysis, non-destructive testing and recommended inspection methods and techniques.
4. All go-karts will have a manufacture's stamp to the chassis. The stamp or plate will include date and place of manufacturing origin, weight/load and occupancy capacity.
5. All go-karts will have safety decals available. Decals are available in English or Spanish.

PATIAL LIST OF DECALS AVAILABLE:

- Remain seated until all cars stop
- No bumping allowed!
- Warning keep hands and arms in car at all times.
- Gas is on the right brake is on the left.
- Drivers must 56 inches tall.
- Shoes and shirts must be worn.
- All loose clothing and hair longer than shoulder length must be secured.
- Keep both hands on steering wheel and both feet in car at all times.
- One person per restraint.
- Restraint must be worn at all times when in Kart.
- Do not bump, skid or slide karts.
- Riders must remain seated at all times unless instructed by attendant.
- No one under the influence of drugs or alcohol is allowed to ride.
- This ride is not recommended for individuals who have heart problems, neck or back problems, or pregnant women.
- Participate at your own risk.

Note: All warning decals must be legible at all times. Any warning, caution, or other manufacturer decals should never be removed. (Replacements are available from Pro/Drag.)

6. We recommend that our karts be operated at speeds of 15 to 20 miles per hour, depending on the layout and condition of the track.
7. All go-karts will be equipped with passenger padding (steering wheel pad, roll bar pad and side rail pads).
8. All go-karts have full functional roll over protection; utilizing steel frame mounted rollbar. This is to protect the driver and fuel system in the event of a collision or rollover.
9. All new go-karts are equipped with hydraulic actuated self adjusting braking system which provides progressive application and can positively lock the two rear wheels under a full kart load capacity and under full engine power.
10. All karts are equipped with a safety harness capable of restraining the rider in the event of a collision or rollover.
11. An operational test of each go-kart is performed prior to sale.
12. Adjusting the maximum speed of the go-kart can only be done by a certified mechanic.
13. Brake and throttle controls return automatically to a non-operational position when released.
14. All go-karts are recommended to be equipped with a remote emergency slow down system.

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PRO/DRAG TRACK DESIGN AND CONSTRUCTION

1. Pro/Drag recommends a bumper system that utilizes car tires secured to rolled steel 5/8'' thick by 5'' high. The steel guardrail must match up to the steel bumper on the go-kart to help with the impact of the crash and to keep the kart from lifting or going under the rail on impact. With this system the rails and tires act as a shock absorber. This energy must be absorbed, if not by the rail system then by the go-kart and driver. The properly designed tire rail system can provide 14'' to 18'' of shock absorbing movement to dissipate the energy involved. There should be no break in the bumper system at any place on the track. Never place the tires tight against each other. This allows inadequate room for the tires to flex and move during impact; they become a solid unit under these conditions, the rail will generally lift and the go-karts will go under the rail causing extensive body damage and creating an unsafe condition. Entrance and exit gates are used but fit snugly into the overall track without any abrupt angles subject to impact. The guardrail must be elevated every 12' by a steel standoff that will support the weight of the rail. This allows it to slide on the track surface to provide the rail movement when struck. Any go-kart hitting any area must be able to glance off and not result in a direct hit. No bolts or any to other objects should protrude from the guardrail.

2. The recommended go-kart track surface is 4" to 6" thick concrete depending upon the local soil and Climate conditions. Concrete will last longer and is generally safer and holds up better than other surfaces. Concrete is also cooler and esthetically more pleasing track.

3. The go-kart track should be smooth, maintained in good repair, and free of large cracks and potholes.
4. Pro/Drag recommended track length is 40 linear feet per go-kart. If you plan to run 20 go-karts, your track should be a minimum of 800 feet in length. Avoid turns that are greater than 180 degrees; uphill grades should not be more that 5 degrees; turns or straits should not be banked more that 10 percent or approximately ¾'' per foot in length. A 90degree turn in either a right of left direction should not be less than an 8 foot inside radius; a 180 degree turn in either a right or left direction should not be less than an 8 foot inside radius; determined by local or state governmental regulations. Pro/Drag encourages you to contact the state in which you plan to develop prior to entering the design phase of your project.
5. Bridges will allow more linear footage of track in a smaller overall area. In most locations, local or state government ordinances will govern construction. Go-kart bridges must be designed and engineered by a professional engineer. Track bridge should have a barrier wall behind the rail system at least 42'' high across the bridge, and a minimum 10' on either side of approach and egress of bridge.
6. Great care should be taken to avoid extreme elevations which result in problems going uphill (not enough power) and down hill (too steep decline and go-karts get out of control). Altitude is another issue, all naturally aspirated engines lose power at high altitudes. (At 5000' expect the engine to be capable of between 80% to 85% of its rated output.
7. A fence (minimum of 48'') should enclose the entire concession go-kart track.
8. Lighting: Recommend stadium or parking lot style lighting, using 1000 watt metal halide sports fixtures with NEMA 5 or 6 reflectors. The illumination level at the go-kart track surface should be approximately 20-foot candle.
9. A minimum of 10-B:C fire extinguisher should be accessible within a maximum of 70' of any point in and around the go-kart track. Fire extinguishers may also be determined by local or state governmental regulations.
10. The go-kart pit areas should be fenced and controlled by a gate with a positive self-closing, positive self-latching mechanism.
11. An impact safety system or device should protect Poles or solid obstructions that could possibly be struck by go-karts on the track.
12. Fueling facilities at the go-kart track should comply will all applicable local, state, and national regulations regarding such facilities.

13. Go-kart fueling should be in a designated location separate from the pit area. No riders or spectators are allowed in the area during the refueling.

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14. The entry and pit area of the go-kart track should include signs placed in appropriate positions in the pit area to enable all patrons to see and /or read all the rules and procedures of safe track operation. The signs should be posted but not limited to the following:
    - Drivers will be held responsible for all damages to persons or property. Please drive safely.
    - Due to the nature of this attraction it is not recommended for individuals who have heart problems, neck or back problems, or pregnant women. Participate at your own risk.
    - Absolutely no bumping. These are not bumper cars.
    - If you are injured, fill out accident report before you leave the area.
15. GO-KART INSTRUCTIONS:
    - No one is allowed in a car without a ticket
    - Riders only in the track area.
    - Fasten all loose clothing before entering the track area.
    - The brake is on the left and gas on the right.
    - Observe all signal lights: GREEN-all cars go. YELLOW-caution prepare to enter the pit RED-all cars must exit immediately.
    - Rider is to remain seated during the entire ride, until the attendant gives the ok to exit the car.
    - If any trouble develops, stay in your car and raise your hand.
    - Rider must exit after each ride.
    - Ride at your own risk.
16. TRACK RULES
    - The rider must be 56".
    - One person per car.
    - Shoes and shirts must be worn.
    - Keep hands and feet inside the car at all times.
    - No eating, drinking, or smoking allowed in the track area.
    - Do not leave the car until the ride is over under any circumstances.
    - No bumping, skidding or sliding of cars.
    - Anyone assumed to be under the influence of alcohol or drugs should not be allowed in the tack area.
    - Warning: Any misconduct or breaking of rules will result in immediate suspension from track.
    - Ask the attendant if you have any questions.
    - The rider assumes all risk.
17. All electrical wiring should be installed in compliance with the requirements of the National Electrical Code.

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PRO/DRAG GO-KART TRACK OPERATIONS

1. All go-kart track employees should be trained employing nationally recognized safety, loss control, risk management training programs.
2. All go-kart track employees should receive fire safety and or equipment training in accordance with local, state, or national fire codes.
3. Owners/operators are recommended to join the International Recreational Go-Kart Association (IRGA). The IRGA is a trade association dedicated to improving the safety and professionalism of concession go-karting and family entertainment centers.
4. All go-kart employees should have a minimum of eight hours of on the track training under the supervision of a qualified track manager.
5. Go-kart fueling should not take place in areas or at times accessible to the public. Fueling operations should be performed a minimum of 50' from any person not directly involved in the procedure.
6. All go-kart employees should receive fueling operations training in accordance to Pro/Drag recommendations and local, state, or national fire codes. Fire safety and fueling procedures should be documented and signed by employee after being trained.
7. Each owner and operator should prepare an operational fact sheet. The fact sheet should include but not be limited to :
   - Specific go-kart operation policies and procedures with pertinent information from Pro/Drag instructions.
   - Description of the go-kart operation.
   - Duties of the specific assigned position of the go-kart operator or attendant
   - General safety procedures.
   - All owners/operators of Pro/Drag go-karts should comply with all recommended service and preventive maintenance requirements.
   - Additional recommendations of the owner/operator.
   - Specific emergency procedures in the event of an abnormal condition or an interruption of service.
8. The owner/operator should provide training for each go-kart operator and attendant. This training should include but not limited to the following:
   - Instruction on go-kart operating procedures.
   - Instruction on specific duties of the assigned position.
   - Instruction on emergency procedures.
   - Demonstration of the physical rides or devise operation.
   - Supervised observation of the go-kart operator's physical operation.
   - Additional instructions deemed necessary by the owner/operator.

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9. The owner/operator of the go-kart track should conduct a daily pre-opening inspection prior to carrying passengers. If any of these inspections fail, the go-kart may not be used until problem is repaired. It also must be documented and signed by the owner/operator /supervisor. This inspection should include but not be limited to the following:
   - Visual check of all go-karts.
   - Visual inspection of entrances, exits, stairways, and ramps.
   - Inspection of all fire extinguishers.
   - Check engine oil level and oil leaks.
   - Check fuel tanks, fuel caps and fuel lines for cracks, mounting, and leaks.
   - Inspect font spindles and hubs for cracks, mounting, grease and torque spec.
   - Check steering for smooth and precise movement from full turn right. Inspect the tie rods and rod ends for loosening, damage and wear.
   - Inspect drive belts and pulleys for proper deflection, alignment and tension.
   - Check and torque wheel lug nuts and studs.
   - Check and toque all nuts and bolts.
   - Check brakes.
   - Inspect seat belt restraints, buckles, latch plates.
   - Inspect tires for wear and pressure.
10. Owners/operators should maintain documented written maintenance records for each go-kart, track rail, track surface and fueling facilities.
11. The owner/operator should deny entry to the ride or device to any person, if in the opinion of the owner/operator the entry may cause above normal exposure to risk of discomfort or injury to the person who desires to enter. Or if in the opinion of the owner/operator the entry may jeopardize the safety of other patrons or employees working or attending the ride.
12. Go-kart operators should be given guidelines on the special considerations concerning patron size, and the special considerations applicable to physically disabled and mentally impaired patrons, related to the go-karts.
13. Track employees must be present at appropriate positions at all times during guest ride operations on a go-kart track.
14. Track employees should verify that all drivers meet the 56''height requirement.
15. Track employees should assist drivers and/or riders exiting the go-karts and /or pit area, in a manner consistent with safe operational procedures.
16. Track employees should assist drivers in a manner consistent with safe operational procedures.
17. Track employees should not allow persons under the influence of intoxicants to drive or participate in ride operations.
18. Verbal instructions, concerning go-kart ride rules, should be given to driver by an employee prior to each ride cycle: or pre-recorded message giving clear instructions and ride rules should be broadcast to driver/riders, via and audio system prior to each ride cycle.
18. Smoking should not be permitted in or around a 100' radius of track, pit fueling, go-kart, or maintenance building area.
19. Track employees must be present at appropriate positions at all times during guest ride operations on a concession go-kart track.
20. A means should be provided to alert or warn drivers of hazardous or caution situations. (P.A. system, stop lights, horns, whistle etc).
21. The entirety of a go-kart track needs to be monitored by employees during business hours.
22. Employees should be positioned so that they can reach any section of the go-kart within 20 seconds.
23. Go-kart track employees should wear identifiable uniforms and or name tag.
24. Double rider should not be permitted in any single seat go-kart.
25. The use of a seatbelt restraint should be limited to use by only one person per device.

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RAIN PROCEDURE

1. The supervisor will make the decision if rain or lighting forces the track to close down.
2. If rain begins falling during a ride and the track becomes slippery, immediately end the ride by pushing the stop button on the timer box. This will turn the traffic lights red, signaling the end of the ride to the guests. Make sure there's an attendant at the gate so that it can be opened to let the cars enter the pit.
3. Make an announcement over the P.A. system telling the guests to remain in their cars.
4. If the ride was cut short, have the supervisor return the tickets back to riders as they file off of the ride.
5. No cash exchanges will be make. If there are unusual circumstances, notify a supervisor.
6. When all of the guests are off of the track, and the rain has stopped, begin the track drying procedures as recommended by the supervisor.

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SPEEDPARK
TRAINING MANUAL

CARMTOWN.COM

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TRAINING MANUAL

Description: Under the direction of Park Management, the Track Attendant personnel ensure the proper opening and closing of all go-kart tracks, other amusement rides, and all surrounding areas. He/she acts promptly and courteously to maintain good customer relations, park appearance, and follows all company operational policies and procedures.

Major Responsibilities:

- Reports to work on time and punches in and out properly.
- Maintains a neat and clean appearance, and is in specified uniform while on duty.
- Does not eat, drink, or smoke while on duty unless on break in specified areas.
- Does not play arcade games or ride go-karts/dragsters at any time while on duty.
- Performs proper opening and closing procedures for all go-kart, and any other amusement rides.
- Ensures that all amusement rides are kept in clean and orderly at all times.
- Properly handles all ride tickets by immediately placing them in designated boxes once customer enters ride.
- Observes and follows designated height requirements (drivers 58" tall, passengers 40" tall).
- Ensures that the correct tickets are taken for each customer (red tickets for drivers, yellow tickets for passengers and blue tickets for Nitro—plastic tickets ONLY).
- Controls lights/timer for each five-minute ride and properly uses control boxes to slow and stop go-karts, and uses Public Address System to provide instruction as well as the starting and stopping time of each race.
- Does not leave an assigned track without supervisor's permission or a temporary backup relief.
- Controls ride while in progress by staying alert for any unsafe occurrences such as spinouts, disabled go-karts, or any misuse or rough handling of the carts.
- Enforces park rules, such as the wearing of seat belts, getting out of cars before instructed to do so, and no smoking while on any amusement ride. If necessary, utilizes public address system to advise guests to stop unsafe behavior.
- Assist guests out of go-karts and through the exit and the end of each ride.
- Advises maintenance of any go-kart malfunction and notes problem on provided tags.
- Ensures that unauthorized personnel are not allowed inside track area and do not start go-karts or assist guests.
- Ensures emergency matters are brought to Park Management's attention immediately.
- Brings all "lost and found" items to the office immediately for safekeeping.
- Assists guests in their inquiries and maintains good guest relations at all times by being friendly, patient, courteous, persuasive, reasonable, and attentive, as well as prompt in handling any problems.
- While helping guests with inquiries, neither makes statements nor divulges confidential information to the public or media. Refers related inquires to location management. INFORMATION REGARDING PARK ACTIVITY, OPERATIONS,

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FINANCES, DESIGN, BUDGETS, PROCEDURES, ETC., IS STRICTLY CONFIDENTIAL.

- Performs any other duties as delegated by Area and Shift Supervisors, and location management.
- Radios are required as part of attendant uniform. You are responsible to have one on and with you at all times.

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Track Attendant Opening Procedures:

Thunder Mania, Sport Grand Prix, and Sprint Challenge

- Unlock all go-karts and place chains in designated storage areas.
- Unlock control booth and connect kartrol system.
- Please ensure that all equipment works properly, if not please report it to manager.
- Ensure that carts are evenly placed in each lane, and warm up lane of intended use for ten (10) minutes.
- Please tag any broken go-karts and report them to maintenance personnel.
- Ensure that entrance and exit gates remain closed at all times when not in use.
- Please check each fire extinguisher on tracks to see if it indicates correct operating level.
- Ensure that all go-karts were filled with gasoline on the previous night. If for some reason they were not please take the time to fill them. Karts should be topped off at the end of every shift (day and night).
- Walk each track and the patio to ensure cleanliness. Please help us to keep SpeedPark looking great.
- Once all opening procedures have been accomplished please report to opening manager for further instructions.

Track Attendant Closing Procedures:

Thunder Mania, Sport Grand Prix, Sprint Challenge, and NitroAlley

- Do Not lock any track without permission from manager on duty.
- Do Not lock tracks until all customers have used their last remaining ticket.
- Please ensure that all go-karts have been filled with gas before attempting to lock them for the night.
- When locking karts please align them with proper spacing and use provided chains and locks. Attendants should also ensure that all lights/timers are turned off as well as each PA system and kartrol prior to locking the control booths.
- Dragsters should be wiped down daily as well as Billy-goating the track itself, before closing in order to be ready for business the next day.
- Please be sure to fill all gas caddies at the end of each night shift (ask manager to unlock the gas tank for you).
- After all tracks have been locked, report to the manager on duty for remaining cleaning assignments.
- Additional nightly cleaning assignments include the following: emptying all trash containers, cleaning back and front patios, emptying all ash treys, cleaning parking lot, cleaning of upstairs and downstairs restrooms, vacuuming arcade and upstairs party room, sweeping and mopping of floors including restrooms, and any other assignment manager deems necessary.
- Last but not least, please do not clock out before seeing manager on duty.

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General Rules:

- Please remember to report to the manager on duty after clocking in for your shift.
- Do not ride go-karts or the dragsters while you are on the clock.
- Playing games is not allowed while on the clock, in uniform, or while on break.
- Please remember not to go on break without the authorization of the manager on duty.
- Before attempting to get snacks and/or soda please make sure that no customers are in line. Please do not detain the cashier by continuing to talk to him/her after you have made your purchase.
- When applicable do not leave your assigned track without authorization.
- Do Not jump over any fence. This is considered a safety violation.
- Do Not attempt to help a customer on the track without using the kartrol system.
- Do not push any cart with your back toward the oncoming traffic.
- There should be no pushing of a go-kart by another go-kart. This causes damage to the clutch on the go-kart, which is expensive to repair.
- No one is allowed inside the offices or building while on duty unless okayed by the manager. This includes the maintenance garage and office also.
- Please be aware that SpeedPark does have a uniform policy that is inforced. Each track attendant is required to wear at all times a SpeedPark shirt with blue or black jeans/shorts. Attendants must have a black belt to be worn at all times. If an attendant wishes to wear a hat it must be a hat with the SpeedPark logo on it, and it must be worn with the bill in the front. If you do not have a SpeedPark hat ask a manager and one will be provided.
- Please remember to bring your whistle for every shift you work, it is also a requirement.
- Remember that company telephones are for business use only, this means no personal calls should be made or received except in the case of an emergency. Pay phones are provided for your convenience to use during breaks in need be.
- Please keep in mind that Speed Park does not allow smoking by employees inside or directly in front of the park. If you wish to smoke while on break please do so away from the park entrance and any park guests.
- Please remember that breaks required to be given when an employee works for at least six (6) hours. This allows for a thirty (30) minute rest period. For employees who work less than six hours a fifteen (15) minute break may be given if time allows, but is not required.
- There is to be no loitering by employees around the cashier counter when either on or off of the clock.

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Go-Kart Operations:

Please follow these simple guidelines when starting and operating the go-karts and individual tracks.

- All drivers must be 58" tall. Passengers must be 40" tall.
- All drivers must present a red plastic Go-kart ticket prior to entering the ride. Passengers must present a yellow plastic ticket prior to entering the ride. Do Not accept any other tickets including paper rain check tickets.
- When stating each kart first turn the on/off switch to the on position if it is not already there.
- If the go-kart is cold pull the white choke lever toward yourself and then pull the pull cord to start the car. Once the car is running move the choke lever back to its original position.
- If the go-kart has been running and is warm then you can simply turn on the on/off switch and pull the pull cord to start the go-kart.
- Please do not step on the brake and gas at the same time in order to warn up a go-kart. This again will cause damage to the kart's clutch.
- It is very important not to adjust any engine components on any vehicle in the park with the purpose of increasing performance and/or speed of the go-kart. This will result in immediate termination.
- While operating a track make sure you inform each customer of the rules and safety issues including seatbelt safety and kart usage. Check every seatbelt to make sure that it is fastened and tight.
- While karts are running on a track in which you are operating, do not allow yourself to become distracted, detained, or leave the track, etc. for any reason. And please remain by the control box at all times.
- If you encounter a customer who is bumping and spinning others around immediately use the kartrol box to stop the ride and warn the customer up to two times. Then do not hesitate to call a manager and have the customer removed from the track.
- Do not allow yourself to get in an argument with a customer. If this occurs please call a manager.
- Please, for your own safety do not over load your track, one attendant on the average should be able to safely handle eight go-karts at a time. Two attendants should handle fourteen karts. Three of more attendants should handle up to twenty cars during one race. *Please do not mix the go-karts on Sprint Challenge. Twelve cars is the max.*
- Please remember to use your whistles when operating a track. If you leave it at home or lose it you will have to buy a new whistle before you will be allowed to return to work. Not having a whistle is considered being out of uniform.
- When there are not customers waiting to ride please remain busy and in sight of the next customer at all times so they will not have to go looking for you.

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Nitro Alley Operations:

- All drivers must be 58" tall.
- All drivers must sign release before participating in this ride.
- All drivers must present a blue plastic Nitro Alley ticket prior to entering ride. Do not accept any other tickets including paper Nitro tickets.
- When loading customers into the dragsters make sure that the seat belts are fastened and tight.
- Starting Dragsters: First turn on the on/off switch located at the rear of each dragster. Then walk to the control console and pull out the respective button for each lane needed and press the RESET button until the green light lights up. Once the green light is lit, walk to the back of each car to see if the red light is on. Then press the starter button to engage the starter. Once the car is running check the cooling fan to ensure that it is spinning. If the fan is not spinning press on the accelerator arm to reach 1000 RPM, this should start the fan spinning. (Do Not over rev the cars) If this does not work please call a member of maintenance.
- Please make sure that all customers participating in the ride fully understand the instructions you have given them. Once you are ready to go ask each driver to raise their hand when they are ready to go.
- You should stay in front of the control console at all times while ride is in progress. Always make sure that the track is clear of all obstructions before releasing the dragsters. Place hand above kill switch button until cars have completely stopped. Always watch cars to see if they come back in reverse. Give more instructions for the second race as needed.
- Clear the lanes again and send the cars down for the second ride. Once the second ride is over make sure you thank the customers and ask them to come again.
- Please remind customers to remain seated until the go-karts come to a complete stop.
- If anything outside this procedure, please call a manager or mechanic for help.
- Please, always make sure that Nitro and the dragsters are kept clean.

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